

VIVO – Guide

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Please contact Divya Komaravolu for any questions or concerns.

email: skomaravolu@salud.unm.edu

phone: (505)-272-0521

Getting Started

Please follow the following link to access VIVO: <https://vivo.health.unm.edu/>

Login

- To login, please use your HSC email (including @salud.unm.edu) for the “Email or NetID” box and the appropriate password.
- Click the “Log in” button.



The screenshot shows the VIVO login page. At the top, there is a teal header bar. Below it, the page features the logos for NM Health Sciences Clinical & Translational Science Center and VIVO, with the tagline "enabling national networking of scientists". Navigation links for "Index" and "Log in" are in the top right. A horizontal menu below the header includes "Home", "People", "Organizations", "Research", and "Events". The main content area is divided into two columns. The left column contains a "Welcome to VIVO" section with a description of the tool and a "Search VIVO" section with a search bar and a "Search" button. The right column contains a "Log in" section with input fields for "Email or NetID" (containing "email@salud.unm.edu") and "Password" (containing "....."). A red box highlights the "Log in" button, and a red arrow points to it from the right.

Index | Log in

NM HEALTH SCIENCES
CLINICAL & TRANSLATIONAL
SCIENCE CENTER

VIVO enabling national
networking of scientists

Home | People | Organizations | Research | Events

Welcome to VIVO

VIVO is a research-focused discovery tool that enables collaboration among scientists across all disciplines.

Browse or search information on people, departments, courses, grants, and publications.

Search VIVO

limit search → ▼ Search

Log in

Email or NetID

email@salud.unm.edu

Password

.....

Log in

Editing Fields

Adding an email address

- Click on the plus symbol next to “Primary Email” on the left hand side of the page to add an email address.
- Fill out the text field with the appropriate email address
- Click “Create Email Address.”

The image shows a user profile page on the left and a 'Create email address' form on the right. A blue arrow points from the profile page to the form. In the profile page, under the 'Contact Info' section, the 'Primary Email' field has a plus sign icon next to it, which is highlighted with a red box and a red arrow. The form on the right is titled 'Create email address for Last, First M'. It has a text field for 'Email Address *' containing 'email@salud.unm.edu'. Below the text field are two buttons: 'Create Email Address' (highlighted with a red box) and 'Cancel' (highlighted with a red arrow).

Adding a phone number

- Click on the plus symbol next to “Phone” on the left hand side of the page to add a phone number.
- Fill out the text field with the appropriate phone number
- Click “Create Telephone Number.”

The image shows a user profile page on the left and a 'Create telephone number' form on the right. A blue arrow points from the profile page to the form. In the profile page, under the 'Contact Info' section, the 'Phone' field has a plus sign icon next to it, which is highlighted with a red box and a red arrow. The form on the right is titled 'Create telephone number for Last, First M'. It has a text field for 'Telephone Number *' containing '(000)-000-0000'. Below the text field are two buttons: 'Create Telephone Number' (highlighted with a red box) and 'Cancel' (highlighted with a red arrow).

Adding a Website

- Click on the folder symbol next to “Websites” on the left hand side of the page to add a website.
- Click on “Add New Web Page.”
- Add the webpage address in the URL text box, and the name of the webpage in the Webpage Name text box
- Click “Add Web Page.”

The first screenshot shows a user profile page. On the left sidebar, under the 'Websites' section, there is a folder icon highlighted with a red box. A red arrow points to this icon. A blue arrow points from this icon to the second screenshot.

The second screenshot shows the 'Manage Web Pages' page. It displays the text 'This individual currently has no web pages specified. Add a new web page by clicking on the button below.' Below this text, there is a button labeled 'Add New Web Page' highlighted with a red box. A red arrow points to this button. A blue arrow points from this button to the third screenshot.

The third screenshot shows the 'Add webpage for Komaravolu, Divya' form. It has fields for 'URL Type' (set to 'Standard Web Link'), 'URL' (set to 'http://www.google.com'), and 'Webpage Name' (set to 'Google'). At the bottom, there is a button labeled 'Add Web Page' highlighted with a red box. A red arrow points to this button.

Editing the Title

- To edit the title, click on the pencil icon next to the Preferred Title
- Fill in the text box with the appropriate title.
- Click “Save changes.”

The screenshot shows a VIVO profile page for Komaravolu, Divya. The 'Preferred Title' is currently 'Assistant Professor'. A red arrow points to the pencil icon next to it. A blue arrow points to the 'Edit preferred title for Komaravolu, Divya' modal. In this modal, the 'Preferred Title' is 'Professor', and the 'Save changes' button is highlighted with a red box. A red arrow points to the 'Save changes' button.

Editing the Overview

- To edit the overview, click on the pencil icon next to the Overview section and edit it appropriately.
- Click the “Save changes” button.

The screenshot shows a VIVO profile page for Komaravolu, Divya. The 'Overview' section is highlighted with a red box. A red arrow points to the pencil icon next to it. A blue arrow points to the 'Change text for: overview' modal. In this modal, the text 'This is an overview' is shown. A red arrow points to the 'Save changes' button, which is highlighted with a red box. Below the modal, there is a 'Delete this entry?' section with a 'Delete' button.

Adding Research Areas

- To add research areas, click on the folder icon next to the Research Areas section

The screenshot shows a user profile for Komaravolu, Divya. The 'Research Areas' section is highlighted with a red box, and a red arrow points to the folder icon next to it. The profile includes a photo placeholder, contact information (email: skomaravolu@salud.unm.edu, phone: 505-272-0521), and a list of research areas (currently empty).

- Click the “Add concept” button.

The screenshot shows the 'Manage Concepts' page. The 'Add Concept' button is highlighted with a red box, and a red arrow points to it. The page indicates that there are currently no concepts specified.

- Type the name of the research area you’re looking for into the search box and click “Search Service.”

The screenshot shows the 'Manage Concepts' page with the search box containing the text 'science'. The 'Search Service' button is highlighted with a red box, and a red arrow points to it. The page lists external vocabulary services (AGROVOC, GEMET, LCSH, UMLS) and a link to 'Return to Profile Page'.

- If not found, cycle through all of the External Vocabulary Services offered (AGROVOC, GEMET, LCSH, UMLS) by using the radio buttons. Click “Search Service” after each one.

Home | People | Organizations | Research | Events

Manage Concepts

There are currently no concepts specified.

External Vocabulary Services

- ☒ [AGROVOC](#) (Agricultural Vocabulary)
- ☒ [GEMET](#) (GEneral Multilingual Environmental Thesaurus)
- ☒ [LCSH](#) (Library of Congress Subject Headings)
- ☒ [UMLS](#) (Unified Medical Language System)

or [Select or create a](#)

[Return to Profile Page](#)

○

- If the research area is still not found, click on “Can't find the concept you want? Select or create a VIVO-defined concept.”

Manage Concepts

There are currently no concepts specified.

External Vocabulary Services

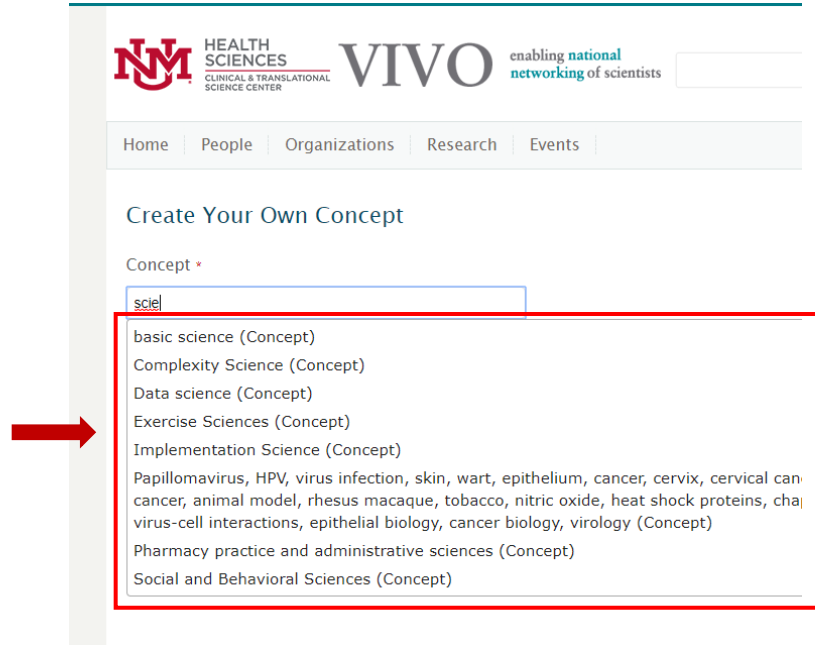
- ☒ [AGROVOC](#) (Agricultural Vocabulary)
- ☐ [GEMET](#) (GEneral Multilingual Environmental Thesaurus)
- ☐ [LCSH](#) (Library of Congress Subject Headings)
- ☐ [UMLS](#) (Unified Medical Language System)

An error was encountered in executing this search.

☒ [Can't find the concept you want? Select or create a VIVO-defined concept.](#)

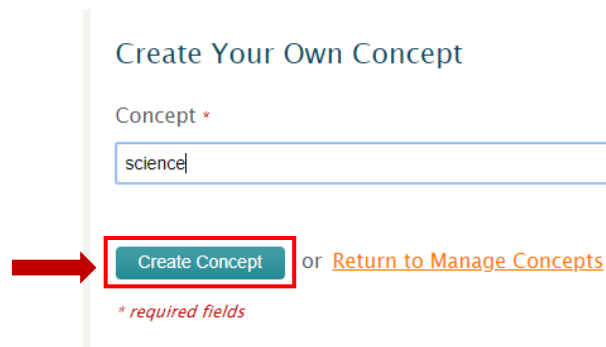
or [Return to Profile Page](#)

- This will take you to the “Create Your Own Concept” page. Type in the research area ***slowly, one letter at a time***, and wait for the dropdown to populate.



The screenshot shows the top of the VIVO website with logos for NM Health Sciences and VIVO. Below the navigation bar, the page title is "Create Your Own Concept". A text input field labeled "Concept *" contains the text "sciel". A dropdown menu is open, showing a list of concepts: "basic science (Concept)", "Complexity Science (Concept)", "Data science (Concept)", "Exercise Sciences (Concept)", "Implementation Science (Concept)", "Papillomavirus, HPV, virus infection, skin, wart, epithelium, cancer, cervix, cervical cancer, animal model, rhesus macaque, tobacco, nitric oxide, heat shock proteins, chlamydia virus-cell interactions, epithelial biology, cancer biology, virology (Concept)", "Pharmacy practice and administrative sciences (Concept)", and "Social and Behavioral Sciences (Concept)". A red arrow points to the dropdown menu.

- **Make sure to pick from the dropdown!** Click “Create Concept” after selecting from the dropdown.
- If there is nothing on the dropdown that would work, keep typing and click “Create Concept”



The screenshot shows the same "Create Your Own Concept" page. The text input field now contains the text "science". Below the input field, there is a button labeled "Create Concept" and a link labeled "Return to Manage Concepts". A red arrow points to the "Create Concept" button. Below the button and link, there is a small red text label that reads "* required fields".

- If found, check the checkbox next to the service to select it and then click “Add selected concept”

Manage Concepts

There are currently no concepts specified.

External Vocabulary Services

- ☐ [AGROVOC](#) (Agricultural Vocabulary)
- ☒ [GEMET](#) (General Multilingual Environmental Thesaurus)
- ☐ [LCSH](#) (Library of Congress Subject Headings)
- ☐ [UMLS](#) (Unified Medical Language System)

Label (Type)	Definition	Best Match
<input checked="" type="checkbox"/> science	The study of the physical universe and its contents by means of reproducible observations, measurements, and experiments to establish, verify, or modify general laws to explain its nature and behaviour.	✓

[Can't find the concept you want? Select or create a VIVO-defined concept.](#)

or [Return to Profile Page](#)

Adding the position

- To add a position, click on the plus icon next to the Positions label.

[Home](#) | [People](#) | [Organizations](#) | [Research](#) | [Events](#)

Photo

Admin Panel

[Edit this individual](#)

Resource URI: <http://vivo.health.unm.edu/individual/r>

Komaravolu, Divya

Preferred Title

Professor

Positions

Overview

This is an overview

Research Areas

[Science](#) (LCSH)

Geographic Focus

Contact Info

Primary Email

skomaravolu@salud.unm.edu

Additional Emails

Phone

505-272-0521

Websites

[Google](#)

- **Do not select anything for “Organization Type.”**

Create position entry for Komaravolu, Divya

Organization Type * Select one ▼

Organization Name *

Select an existing organization or create a new one.

Position Title *

Position Type *

Select one ▼

Start Year (YYYY)

End Year (YYYY)

Create Entry or Cancel

* required fields

- Start typing the organization name (or division if that applies to you), **slowly, one letter at a time**, and wait for the dropdown to populate. **Only pick from the dropdown.** Contact Divya Komaravolu (skomaravolu@salud.unm.edu) or (505-272-0521) if you can't find your department.

[Home](#) | [People](#) | [Organizations](#) | [Research](#) | [Events](#)

Create position entry for Komaravolu, Divya

Organization Type * Select one ▼

Organization Name *

der

Assistant Professor, Pulmonary, Critical Care Dermatology & Sleep Medicine (Division)
Department of Dermatology (Academic Department)

Position Type *

Select one ▼

Start Year (YYYY)

End Year (YYYY)

Create Entry or Cancel

* required fields

Once you pick from the dropdown, the Organization type will be automatically populated for you.

- Always verify that you picked the correct department by clicking “Verify this match.”

Create position entry for Komaravolu, Divya

Organization Type * Academic Department ▼

Selected Organization: Department of Dermatology (Academic Department) [\(Verify this match\)](#) or [Change selection](#) ←

Position Title *

Position Type *

Select one ▼

Start Year (YYYY)

End Year (YYYY)

Create Entry or Cancel

** required fields*

- There will be a new window that shows your selection.

Department of Dermatology - Google Chrome

vivo.health.unm.edu/individual?uri=http://vivo.health.unm.edu/individual/n1999

NM HEALTH SCIENCES CLINICAL & TRANSLATIONAL SCIENCE CENTER VIVO enabling national networking of scientists

Home People Organizations Research Events

Admin Panel [Edit this individual](#)

Resource URI: <http://vivo.health.unm.edu/individual/n1999>

Department of Dermatology | Acad

Websites

[Department of Dermatology](#)

Overview

Faculty Research Areas

[Image processing](#) | [Melanoma](#) | [Optical coherence to](#)
[Reflective Confocal Microscopy](#) | [health disparities](#)

Affiliation Overview Publications Research Service Contact View

- If you picked incorrectly, click “change selection” to pick again.

Create position entry for Komaravolu, Divya

Organization Type * Academic Department ▼

Selected Organization: Department of Dermatology (Academic Department) [\(Verify this match or change selection\)](#)

Position Title *


Position Type *

Start Year (YYYY)

End Year (YYYY)

Create Entry or [Cancel](#)

** required fields*



- Fill in the “Position Title” and the appropriate “Position Type” from the dropdown. Start Year and End Year are optional.

Create position entry for Komaravolu, Divya


Organization Type * Academic Department ▼

Selected Organization: Department of Dermatology (Academic Department) [\(Verify this match or change selection\)](#)

Position Title *

Position Type *

** required fields*



- Click “Create Entry” to complete the process.

Create position entry for Komaravolu, Divya

Organization Type * Academic Department ▼

Selected Organization: Department of Dermatology (Academic Department) [\(Verify this match\)](#) or [change selection](#)

Position Title *

Professor

Position Type *

Faculty Position ▼

Start Year (YYYY)

End Year (YYYY)

Create Entry

or


~~Create Entry~~


* required fields

Add a photo


- To add a photo, click on the plus icon in the top left corner.



[Home](#) | [People](#) | [Organizations](#) | [Research](#) | [Events](#)











Photo 







[Admin Panel](#) [Edit this individual](#)
Resource URI: <http://vivo.health.unm.edu/indi>



Komaravolu, Divya | 


Preferred Title
Professor |  

Contact Info 
Primary Email 
skomaravolu@salud.unm.edu |  
Additional Emails 
Phone 
505-272-0521 |  
Websites 
 [Google](#)

Positions 
 Professor, [Department of Dermatolc](#)

Overview
This is an overview |  

Research Areas  
[Science](#) (LCSH)

Geographic Focus 

- Upload the photo in JPEG, GIF, or PNG format by clicking “Choose File.” Make sure the file is 200 x 200 pixels.

Photo Upload

Current Photo



Upload a photo (JPEG, GIF or PNG)

Choose File 8f5d95af-9a...9635952.jpg

Maximum file size: 6 megabytes

Minimum image dimensions: 200 x 200 pixels

Upload photo or [Cancel](#)

- Click on Upload photo

Photo Upload

Current Photo



Upload a photo (JPEG, GIF or PNG)

Choose File 8f5d95af-9a...9635952.jpg

Maximum file size: 6 megabytes

Minimum image dimensions: 200 x 200 pixels

Upload photo [Cancel](#)

- Crop to your specifications and click “Save photo”

Photo Upload

Your profile photo will look like the image below.



To make adjustments, you can drag around and resize the photo to the right. When you are happy with your photo click the "Save Photo" button.



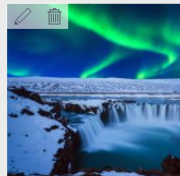
Save photo

Cancel

Adding publications

NOTE: If the publications can be found in PubMed, don't import them manually. We will handle that process.

- To add publications, click on the Publications tab. Then, click on the plus icon next to “selected publications”



Admin Panel
[Edit this individual](#)

Resource URI: <http://vivo.health.unm.edu/individual/n31759>

Komaravolu, Divya

Preferred Title
Professor

Contact Info

Primary Email +
skomaravolu@salud.unm.edu

Additional Emails +

Phone +
505-272-0521

Websites
[Google](#)

Positions +

Professor, [Department of Dermatology](#), [School of Medicine](#)

Overview
This is an overview

Research Areas

[Science](#) (LCSH)

Geographic Focus +

Affiliation
Publications
Research
Teaching
Service
Background
Location

selected publications +

collection or series editor for +

- Pick the appropriate “Publication Type” from the dropdown.

Home | People | Organizations | Research | Events |

Create publication entry for Komaravolu, Divya

Publication Type * Select one ▼

Title *

Publication Date

or

** required fields*

Select one

Abstract

Academic Article

Article

Audio Document

Blog Posting

Book

Case Study

Catalog

Chapter

Conference Paper

Conference Poster

Database

Dataset

Edited Book


Editorial Article

Film

Newsletter

News Release

Patent



- Fill out the rest of the fields with appropriate information and click “Create Entry” to complete the process.

Home | People | Organizations | Research | Events |

Create publication entry for Komaravolu, Divya

Publication Type * Academic Article ▼

Title *

Published in

Volume

Issue


Start Page

End Page

Publication Date

or

** required fields*



Logout

- To logout, hover over your name on the top right hand corner of the page and click “Log out”

